



THE UNIVERSITY OF THE WEST INDIES

FIVE ISLANDS CAMPUS

Office of the Director of Administration - Enrolment Management Unit

APPLICATION FOR SCHOLARSHIPS & BURSARIES

2023/2024

INSTRUCTION SHEET

- Please read the instructions carefully before completing the application form.
- Answer all questions. Incomplete applications will not be processed.
- Completed application forms should be submitted to the Enrolment Management Unit by the stipulated deadlines. Applications may be submitted in person or by email: fiveislands.scholarships@uwi.edu
- Please insert 'N/A' where the information requested is not applicable to your situation.
- Where income figures are required, gross amounts (amounts before tax) must be stated in Eastern Caribbean Dollars.
- All amounts stated in the budget planner (page 5) must be in Eastern Caribbean Dollars.
- All applicants must complete the entire application for it to be considered, providing all additional documentation as listed in the application checklist.
- Kindly note the following persons from whom references may be obtained:
 - **Senior member of the UWI academic and professional staff (e.g. Lecturers, Senior Assistant Registrars)**
 - **UWI Counsellors**
 - **Justices of the Peace**
 - **Ministers of Religion**
 - **High School Principal/Vice Principal/ Guidance Counsellor**
- *Referees must know the applicant for a minimum of two (2) years and should be able to attest to the information provided by the applicant*
- References are valid for six (6) months.
- **Do not** affix this sheet to the application when submitting.

APPLICATION FOR FINANCIAL AWARDS 2023/2024

UWI ID#			
Title	Last Name/Surname	First Name	Middle Name(s)
PLEASE LIST THE AWARDS FOR WHICH YOU ARE APPLYING (IN ORDER OF PREFERENCE)			
1.			
2.			
3.			

APPLICATION CHECKLIST:

- Completed and signed application
- 2 Letters of Recommendation
- Proof of Financial Status (to include bank statement and pay slips)

Note:

Upon electronic submission of the completed application, students will receive an email acknowledging receipt of application.

APPLICATION FOR FINANCIAL AWARDS 2023/2024

BIOGRAPHIC PROFILE						
1a. UWI ID#			1b. Former UWI ID#			
2a. Title		2b. Last Name/Surname		2c. First Name	2d. Middle Name(s)	
FORMER NAME <i>(if applicable)</i>	3a. Title	3b. Last Name/Surname		3c. First Name	3d. Middle Name(s)	
4. Date of Birth dd/mm/yyyy			5. Sex Male [] Female []		6. Marital Status	
7a. Country of Birth				7b. Nationality		
8a. Are you a UWI staff member? Yes [] No []				8b. Are you a dependent of a UWI staff member? Yes [] No []		
9a. Disability Yes [] No []		9b. If Yes to 9a, state and provide proof of disability.				
10a. Are you presently/have ever been a ward of the state? Yes [] No []			10b. If Yes to 10a, state circumstances			
11a. Do you currently have dependents? (Children under the age of 18 or elders over the age of 65) Yes [] No []			If Yes to 11a, Number of children			
			Number of elders			
12a. Are you presently employed? Yes [] No []			12b. Name of Employer (Company). Provide proof of employment.			
CONTACT INFORMATION						
13a. Permanent Address Apt./Street/POBox			13b. Mailing Address <i>(if different)</i> Apt./Street/POBox			
City/Town		Country	Home Telephone	City/Town	Parish	
					Country	
14a. Email Address (UWI)				14b. Other Email Address		
15a. Cellular Phone#			15b. Other Telephone #		15c. Other Telephone #	
ACADEMIC PROFILE						
16a. First Faculty of Admission				16b. Present Faculty <i>(if different)</i>		
17a. Enrolment Status Full time [] Part time []			17b. Year in Programme in 2023/2024 Preliminary [] Year 1 [] Year 2 [] Year 3 [] Year 4 []			

APPLICATION FOR FINANCIAL AWARDS 2023/2024

Work Experience				
18. Indicate jobs held within the last five years (including part time, temporary and summer employment)				
Name of Organization	Position Held	From	To	Salary/monthly

ON-CAMPUS ACTIVITIES					
19. Indicate on-campus developmental activities in which you were involved. (Include one-off and continuing voluntary and social activities).					
Clubs/Societies/Activity	Supervising Campus Office	Position Held	From	To	Provide proof of involvement (verification letters from activity leader)

Co-Curricular Activities				
20. Indicate off-campus developmental activities in which you were involved during the last five years . (Include one-off and continuing voluntary and social activities with church and community organisations)				
Clubs/Societies/Activity	Position Held	From	To	Provide proof of involvement (photos and verification letters from activity leader)

APPLICATION FOR FINANCIAL AWARDS 2023/2024

BUDGET PLANNER (TO BE COMPLETED IN EC DOLLAR)		
21. Source of Funding		
COMPLETE THE SECTION BELOW BY INSERTING ANNUAL AMOUNTS.		
<i>Self</i>		
	Annual Amount	
Bank-based Savings (provide bank statement)		
Other Savings		
Income from Employment		
How much of your savings and income from employment are you able to contribution toward your UWI expenses?		
<i>Parents/Family/Spouse/Other</i>		
	Annual Amount	
Name (s) of Relative (s) and relationship		
1.		
2.		
3.		
4.		
What is the total amount of the contribution that you are receiving from relatives and other relationships toward your UWI expenses?		
<i>Loan from Financial Institution (Provide proof of loan from Institution)</i>		
	Annual Amount	
Name of Institution		
1.		
2.		
What is the total amount you have received as a loan that will be used toward your UWI expenses?		
<i>Scholarship/Bursary Donor</i>		
	Annual Amount	
Name of Donor		
1.		
2.		
What is the total amount you are receiving from scholarship/ bursary donors that will be used toward your UWI expenses?		
TOTAL INCOME		

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Budget Planner (To Be Completed in EC Dollar)...Cont inued		
22. UWI –Related Expenses (\$)	Amount	Supporting Documents
COMPLETE THE SECTION BELOW BY INSERTING ANNUAL AMOUNTS. <i>Assume nine months for the academic year . SEE NOTE BELOW</i>		
Tuition Fees		
Books and Supplies		
Accommodation		
Food		
Clothing		
Toiletries		
Transportation (To and From UWI)		
Transportation (Field Trips)		
Other UWI Expenses (Laptop, lab fees etc)		
TOTAL UWI-RELATED EXPENSES		
Shortfall (Total Income – Total Expenses)		
<p>Note <i>Gross amounts (amounts before tax) must be stated.</i> <i>All amounts stated must be in Eastern Caribbean Dollars</i> <i>Assume nine months for the academic year (ie calculate one month’s expense and multiply by 9 to complete the budget for tuition and miscellaneous fees. Use the actual UWI fees)</i> <i>For the Tuition fees at number 22 of the Budget planner, add the UWI tuition and miscellaneous fees and use that figure.</i></p>		

AWARDS AND SCHOLARSHIP INFORMATION	
23a. Will you apply for transfer to another Campus or programme of study in the upcoming academic year? Yes [] No []	23b. If yes to 23a, please specify the Campus and/or programme of study.
24a. Have you been awarded a UWI-scholarship/bursary to facilitate study? Yes [] No []	24b. If yes to 24a, Name of Award(s) Year(s) Value \$
25a. Have you been awarded a non- UWI scholarship/ bursary to facilitate study? Yes [] No []	25b. If yes to 25a, Name of Award(s) Year(s) Value \$

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AWARDS AND SCHOLARSHIP INFORMATION ...CONTINUED	
26a. Have you received assistance from The UWI Regional Headquarters Scholarship Office previously? Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]	26b. If yes to 27a, Name of Award(s) <hr/> Year(s) <hr/> Value \$
27. Academic Distinction and/or prizes received	
1.	
2.	
3.	
4.	
DECLARATION	
By signing below, you are confirming that ALL information provided in this application is correct and acknowledge that any incorrect information provided will be grounds for the application to be rejected.	
Applicant's Signature	Date(dd/mm/yyyy)
ASSESSMENT COMMITTEE'S DECISION	